

Spanish 4 Online @ Irvine Valley College

Frequently Asked Questions:

[How do I enroll in this course?](#)

[Does the course have a prerequisite?](#)

[How do I appeal or challenge a prerequisite?](#)

[I have completed the prerequisite but, why doesn't the computer allow me to register for the course?](#)

[How do I get an APC \(add permit code\) for the class?](#)

[What books and materials do I need for the course?](#)

[Does the class meet on campus?](#)

[When do I turn in assignments? Are there deadlines?](#)

[How often should I log in to the course?](#)

[Do I need to come to campus to take the tests?](#)

[Who can I contact if I have more questions about the course?](#)

How do I enroll in this course?

If you are new to IVC, you must first register as a student so you can receive a student ID number and a registration time frame. For details on how to enroll and register online, please visit <http://www.ivc.edu/ProspectiveStudents/Pages/default.aspx>. After you've received a registration date and a student ID number and you have met the prerequisite, you can enroll for this course.

Does the course have a prerequisite?

The prerequisite for this course is:

- ✓ IVC Spanish 3 or
- ✓ 3 semesters of college level Spanish or
- ✓ 5 years of high school Spanish or
- ✓ A score of 3 or higher in Spanish AP exam

If you do not meet the prerequisite and feel that your preparation will allow you to succeed in Spanish 4, you may appeal/challenge the prerequisite. This does not earn you any units, but does waive the prerequisite. Please see "How do I appeal or challenge a prerequisite?" below.

How do I appeal or challenge a prerequisite?

Before you can petition a challenge, you must have first register as a new student with IVC and receive a student ID number. Fill out the challenge form titled "Request for an Alternate Evidence Review" in the Matriculation & Assessment Office: Student Services Center, room SSC 250, (949) 451-5315. Bring a copy of your transcript showing previous Spanish courses, or you may write an essay in Spanish (topics will be provided) in lieu of transcript.

If you do not live in Southern California, you may print out a copy of the challenge form and the essay topics by clicking [here](#), and then you may send your documents by fax to the Assessment Office at (949) 451-5269. Make sure to call the office to confirm receipt of your fax.

After completing the challenge within your registration time frame, you will be provisionally enrolled in the course. Your request to waive the prerequisite will be either

approved or rejected within five working days. If you choose to write an essay in Spanish, keep in mind that members of the evaluating committee are not looking for perfect grammar, but for depth of vocabulary. If your request is denied, Admissions and Records will automatically drop you from the course. Make sure you check with the Assessment Office a week after submitting your challenge.

I have completed the prerequisite but, why doesn't the computer allow me to register for the course?

If you have not taken Spanish 3 at IVC but have completed its equivalent at another institution, keep in mind that the IVC computer system is not aware of such completion; therefore, will not allow you to register for the course. You will need to provide a transcript showing the completion of the prerequisite to the Matriculation & Assessment Office, Student Services Center, room SSC250. Once it's verified that you meet the prerequisite, you will be allowed to register. If you do not live in Southern California, you may fax your transcript to (949) 451-5269, write your name, IVC student ID#, and the course you wish to enroll, and after verification of your eligibility to enroll in Spanish 4, you will be allowed to register for the course. For more information, call the Matriculation & Assessment Office at (949) 451-5315.

How do I get an APC (add permit code) for the class?

Professor Tseng can't email APC codes before the start of the semester. If the class is still open and you meet the prerequisite, you do not need an APC code to register for the course before its starting date. Once the class starts, the first Monday of the semester, you will need an APC code to register for the class. Email professor Tseng at btseng@ivc.edu; if there are still spaces available, she will send you the APC within 24 hours.

What books and materials do I need for the course?

The following textbooks and adapted novels can be purchased at any online venue such as Amazon.com or at IVC's bookstore (949) 451-5258 or by ordering online: www.efollett.com.

Pasajes: Lengua 7th edition (ISBN# 978-0-07-338523-5) **AND**

Pasajes: Cultura, 7th edition (ISBN# 978-0-07-726410-9)

Authors: Bretz, Dvorak, Kirschner and Bransdorfer

Publisher: McGraw-Hill Higher Education

Choose **one (1)** of the two adapted novels:

Don Juan Tenorio by José Zorrilla ISBN#: 9788497130776 **OR**

Sangre y arena by Vicente Blasco Ibáñez ISBN#: 9788497130868

Does the class meet on campus?

This class is completely online except for two occasions: a dinner at a Peruvian restaurant near IVC (so all students can meet each other face to face for the first time) and a one hour conversation with the instructor in her office. If you do not live in Southern California, the conversation can be done via Google video chat or some other mutually agreed means.

When do I turn in assignments? Are there deadlines?

Students send assignments to the instructor via email, take tests online, and participate in discussions using Blackboard, the course website. There are two weekly deadlines to complete assignments: Mondays and Thursdays before noon. The first day of class, student will receive a schedule of all assignments for the entire semester. This way, if a student is out of town, s/he can turn in assignments earlier.

How often should I log in to the course?

It is highly recommended that you log in 4-5 times a week to optimize your learning. Expect to spend 10-15 hours per week in this course in order to be successful.

Do I need to come to campus to take the tests?

No, all tests are online.

Who can I contact if I have more questions about the course?

Professor Beatrice Tseng at btseng@ivc.edu